# Government Policy Template (508 Compliant)

## 1. Introduction

This policy template is designed to support the creation of accessible, Section 508-compliant government policies. All content should be structured, tagged, and formatted to support screen readers, keyboard navigation, and other assistive technologies.

## 2. Purpose

State the purpose of this policy clearly and concisely. This section should explain why the policy exists and what it aims to achieve.

## 3. Scope

Define who and what is covered by this policy. This includes departments, agencies, roles, or systems impacted.

## 4. Definitions

Provide definitions for key terms used throughout the policy. Avoid jargon and use plain language where possible.

## 5. Policy Statements

List the specific rules, directives, or standards that are being established. Number or bullet each item for clarity.

## 6. Roles and Responsibilities

Outline which departments or individuals are responsible for implementing, maintaining, and enforcing this policy.

## 7. Compliance and Enforcement

Describe how compliance will be monitored and what actions will be taken in the event of non-compliance.

## 8. References

Include links or citations to relevant laws, regulations, standards, or other guidance documents, such as Section 508 and WCAG 2.1.

## 9. Accessibility Note

Ensure all images in the policy document include meaningful alternative text. Use styles and headings consistently, and verify the document using accessibility checkers before publishing.